

## Test Strategies for Teachers to Teach Their Students

Preparing for the test:

- ☐ Gather necessary materials: #2 pencils, highlighters

Reminders for Students: (BEFORE ANY test materials are out)

- ☐ Put the Scantron sheet under your test booklet—mark your answers on the test first, then go back and mark the Scantron and IAF form.
- ☐ Concentrate—tune out both internal and external distractions

Student Test Taking Strategies:

- ☐ Read through the test to familiarize yourself with its content, length and composition
- ☐ Write down important formulas, facts, definitions and/or keywords in the margin of the test booklet so you will have it available.
- ☐ Focus on the question at hand; don't let your mind wander to other things.
- ☐ Read the stem first and use a highlighter or pencil to mark important information (key terms, numbers, phrases)
- ☐ Ask yourself what you are being asked to find
- ☐ Ask yourself what information has been provided that will help you find an answer to the question
- ☐ Cross out, in pencil, any distracting information

### Choosing Answers:

- ☐ Think about what the correct answer might be and look for it by reading all of the answer choices. Then, mark the correct answer in your booklet.
- ☐ Read from D up to A in multiple choice answers.
- ☐ If you do not know the answer, you can skip it and come back to it later.

### Strategies for difficult questions:

- ☐ Eliminate answers you know cannot be correct by crossing them out with your pencil
- ☐ Give options the true/false test—break the answer into two parts to see if each “part” is true.
- ☐ Sequence information or make a flow chart
- ☐ If two options seem correct, compare them and go back to the stem to help you find the best answer
- ☐ Break the problem down into parts
- ☐ Review your answer to make sure it makes sense

Don't worry about those that finish early. They do NOT necessarily make higher scores!